



Sancta Maria College

APPLICATION FORM
School Year 2023/2024

*The Sancta Maria College Community is
a learning community that promotes:*

Hope, Inclusion, Creativity, Excellence and Care



Sancta Maria
College

Application Form for Entry into First Year for 2023/2024

Sancta Maria College,
Louisburgh, Co. Mayo.
Tel: 098 663 48
Email: info@sanctamaria.ie
Web: www.sanctamaria.ie

Completed forms must be received by 12.30pm on 1st March 2023

Applications received after on 1st March 2023 at 12.30pm will be treated as late applications.

Completion of this application does not guarantee admission.

The information requested on this form is required. The legal basis for the questions contained in this form is specified in our Admissions Policy. All of the information that you provide on this application will be treated confidentially.

Please indicate if you are applying for a place in the Mainstream or ASD Unit:

Mainstream ASD Unit

Please complete this form in BLOCK CAPITALS

Student's Personal Details

Surname:	First name/s:
Address:	
Date of Birth:	Place of Birth:
Student's name as it appears on birth certificate:	

School that the student is currently attending:

School Name & Address: _____ _____
Tel No: _____
For entry into 1 st Year I confirm that this applicant is currently in 6 th class in primary school and will complete 6 th class in June 2023 Yes [] No []

FOR OFFICE USE: Date & time received & by whom (initials):



Sancta Maria College

Parent /Guardian Details:

PLEASE ENSURE THAT YOU PROVIDE A WORKING EMAIL ADDRESS AND MOBILE PHONE NUMBER AS MOST COMMUNICATION WILL BE BY EMAIL OR TEXT

Surname: _____	Surname: _____
First Name: _____	First Name: _____
Relationship to Student: _____	Relationship to Student: _____
Tel (home): _____	Tel (home): _____
Mobile Nr: _____	Mobile Nr: _____
Email Address: _____	Email Address: _____
Postal Address: _____ _____	Postal Address: _____ _____

Prior links with Sancta Maria College (if any)	Name/s	Class and Year Group
Has the applicant any siblings currently in Sancta Maria College?		

PLEASE READ:

I/we confirm that all of the information supplied is complete and correct. []

Signature/s of Parent/s or Guardian/s: _____ Date: _____

Any personal data provided on this form will be used to (i) identify a student and communicate with their parents/guardians (ii) process an application in line with the school's admissions criteria (iii) confirm the offer of a place where an application is successful. The information will be retained for an appropriate period thereafter to address any potential queries arising from the application process (or added to the student's school file in the case of successful applicants).

Parent/Guardian Signatures:

Signed: _____

Date: _____

Please send the completed Application Form by **12.30pm on 1st March 2023 to:**

**Dr. Áine Moran
Principal
Sancta Maria College
Louisburgh
Co. Mayo**

Please mark the envelope **ADMISSION 2023 / 24**

Please note:

1. *This application will be processed under the terms of the school's Enrolment Policy which is available on the website www.sanctamaria.ie or from the Sancta Maria College, Tel: 098 663 48 or by email from info@sanctamaria.ie*
2. *Submission of an application form does not guarantee a place in Sancta Maria College.*
3. *Places in the school will be offered in writing within 21 days of the closing date for applications. When a place is offered, parents/guardians will be asked to confirm in writing their acceptance of the place. If the place is not accepted by the date specified in the letter of offer, the offer may be withdrawn.*
4. *Further information and documentation may be required by the school when places have been offered and accepted. The student's primary school may be contacted.*

Please include the following with your application:

- *Copy of Birth Cert*
- *Proof of Address*
- *School Report*

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Website: www.sanctamaria.ie**